

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING
Elkhart Community Schools / Elkhart, Indiana
June 24, 2014

CALENDAR

June	24	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
June	24	Immediately after Board Meeting	Executive Session, J.C. Rice Educational Services Center
July	8	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
July	15	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
July	22	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

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A. CALL TO ORDER/PLEDGE

B. INVITATION TO SPEAK PROTOCOL

C. Gift Acceptance

D. MINUTES

June 10, 2014 – Public Work Session

June 10, 2014 – Regular Board Meeting

June 17, 2014 - Public Work Session

June 17, 2014 – Special Board Meeting

E. TREASURER'S REPORT

Consideration of Claims

Financial Report

Extra-Curricular Purchase – The business Office seeks Board approval of the extra-curricular purchase request from Pierre Moran Middle School.

Extra-Curricular Purchase – The business Office seeks two Board approvals of the extra-curricular purchase request from West Side Middle School.

Energy Education

F. UNFINISHED BUSINESS

Board Policy JECBB – The administration presents proposed revisions to Board Policy JECBB, Transfers, as initially presented at the Board's June 10th meeting.

G. NEW BUSINESS

Overnight Trip Request - The administration seeks Board approval of overnight trip requests.

Grant Application – The administration seeks Board approval for the submission of a Federal Department of Education grant Part B 619 and Part B 611 supporting special education services.

Grant Application- The administration seeks Board approval for the submission of a grant for development and implementation of additional security and safety plan considerations.

Grant Application – The administration seeks Board approval for the submission of a Good Neighbor Grant from Elkhart County Community Foundation for a “Wall of Heroes” requested by the Military Club of Elkhart Memorial High School.

Grant Application- The administration seeks Board approval for the submission of a grant from the Walmart foundation to assist parents of Roosevelt STEAM Academy in purchasing school uniforms.

Grant Application – The administration seeks Board approval for the submission of a Department of Education School Climate Grant to improve student behavioral and learning outcomes.

Grant Application – The administration seeks Board approval for the submission of a Title 1 Grant for the 2014-2015 school year.

H. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT



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STUDENT SERVICES

J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5540 / 5548 fax
www.elkhart.k12.in.us

DATE: June 11, 2014

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Anthony England *AE*
Director of Student Services

RE: Elkhart Academy Presenters

The Elkhart Academy was held on June 9th and 10th, 2014, to offer an array of professional development to classified employees who were impacted financially by the multiple snow days.

We would like to publically thank the following presenters:

Gang Information

Fire Safety Training
Situational Awareness,
Hazard Communications
Slips, Trips, and Falls
School and Home Safety
Hostage Situations
Who Moved My Cheese

Sergeant Jim Buchmann of the
Elkhart Police Department
Tony Balzano of the Elkhart Fire Department
Andy Barker of Gibson Insurance
Andy Metsker of Gibson Insurance
Andy Metsker of Gibson Insurance
Andy Metsker of Gibson Insurance
Andy Barker of Gibson Insurance
Michael Miller, Mac McKay, and Karl
Kratwohl/Smart Systems

Class

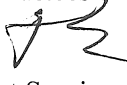
Abuse/Mandatory Reporting
Bully Prevention
Conversational Spanish
CPI
General First Aid
Happy, Happy
Homeless/Confidentiality
Role of the Paraprofessional
Serve Safe
Stress Management
Understanding Disabilities
Verbal De-escalation
Working with Behavior Plans
CPR

Presenters/Elkhart Community Schools
Emily Lewandowski & Danielle Miller
Mary Yoder Holsopple
Alysha Jackson
Deb Beehler
John McClure
Bob Woods
Julie Hinzmann and Anne Harbaugh
Mary Jo Sartorius
Candy Kirchner/Pam Melcher
Jami Presswood & Tracey Miller
Jenny Sager & Vicky Toney
Tony England
Mary Jo Sartorius
Natalie Bickel



STUDENT SERVICES
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DATE: June 11, 2014
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Anthony England 
Director of Student Services
RE: Donation Approval

The Elkhart Academy was held on June 9 and 10, 2014, to offer an array of professional development to classified employees who were impacted financially by the multiple snow days.

The Elkhart Academy was a huge success with the help of the following:

Donated food or items for door prizes:

Adam's Cakes	Little Caesar's Pizza
Birds Gotta Fly	Macallister Blue Bird
Boomerelli's Pizza	Matzke Florists
Cappy's	Michael Warren Salon
Dekka Batteries	Monteith Tire
Drive and Shine	North Side Auto
Feed the Children	Piazza Produce
Fix Salon & Spa	Power Brake & Spring
GKC Movie Theater	Refindery
Gibson Insurance	RelaDyne
Marcia Hiatt, Thirty-one consultant	Subway of Elkhart
Karma Salon	Transpar

I am requesting approval from the Board of School Trustees to acknowledge these donations. Letters of acknowledgement and appreciation have been sent.



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ELKHART MEMORIAL HIGH SCHOOL
Elkhart Community Schools
2608 California Road, Elkhart, IN 46514-1222
(574) 262-5600 / 5625 fax
www.elkhart.k12.in.us

DATE: May 23, 2014
TO: Dr. Rob Haworth
Board of School Trustees
FROM: John B. Taylor
RE: Donation Approval

The donation of a 10' satellite dish has been made to the Elkhart Memorial High School science department by Mr. and Mrs. Gary Yoder. This donation will assist in a long term project that will add to experimental science in the solar lab and join our other scopes.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. and Mrs. Gary Yoder
55524 Riverview Manor Drive
Elkhart, IN 46514

Sincerely,

John B. Taylor



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RIVERVIEW ELEMENTARY SCHOOL
Elkhart Community Schools
2509 Wood Street, Elkhart, IN 46516-5037
(574) 295-4850 / 4901 fax
www.elkhart.k12.in.us

DATE: June 13, 2014
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Barbara Cripe
RE: Donation Approval

Advance America through their Give Back to School Program, would like to donate classroom supplies such as, pencils, crayons, rulers, etc. to Kathy Bueter's third grade classroom. These will be gathered through a drive at their center and the value of the amount is undetermined at this time.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Advance America
Attn: Rebecca Dennis
1803 Cassopolis St.
Elkhart, In 46514



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BRISTOL ELEMENTARY SCHOOL
Elkhart Community Schools
705 Indiana Avenue, Bristol, IN 46507-9458
(574) 848-7421 / 7422 fax
www.elkhart.k12.in.us

DATE: June 16, 2014
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Melissa Jennette
RE: Donation Approval

Bristol Elementary School's Special Education Department has received the donation of a used washing machine. The washing machine is worth approximately \$150.00. Nick and Jayme Iannarelli donated this item.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Jayme Iannarelli
54621 Dawn Dr.
Elkhart, IN 46514



Elkhart Area Career Center
a Division of Elkhart Community Schools

Memorandum

TO: Dr. Robert Haworth
Board of School Trustees

FROM: Bill Kovach

DATE: June 16, 2014

RE: Donation Approval - EACC

Zeno Ladas has donated the following items with an approximate value of \$4,596.00 to be used in our automotive technology services program at the EACC:

(1) Snap-On Solus Ultra Scan Tool	\$2,900.00
(20) New Glassford Electronic electrical training and test circuit boards	\$1,296.00
(1) Snap-On 134 New A/C gages, hoses and adapters	<u>\$400.00</u>
	\$4,596.00

Jaime Stith, automotive technology services instructor, reports that this equipment will be useful for training purposes in his program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Zeno Ladas
11475 Idlewood Dr
Osceola IN 46561-9384

ls



Elkhart Area Career Center
a Division of Elkhart Community Schools

Memorandum

TO: Dr. Robert Haworth
Board of School Trustees

FROM: Bill Kovach

DATE: June 16, 2014

RE: Donation Approval - EACC

Bennington Marine has donated 242 units of scrap tubing and 1,495 pounds of flatstock with an approximate value of \$1,000.00 to be used in our welding program at the EACC.

John Kraus, welding instructor, reports this scrap metal will be useful for training purposes in his program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Bruce Fenstermacher
Bennington Marine
2805 Decio Drive
Elkhart IN 46514

ls



Elkhart Area Career Center
a Division of Elkhart Community Schools

Memorandum

TO: Dr. Robert Haworth
Board of School Trustees

FROM: Bill Kovach

DATE: June 16, 2014

RE: Donation Approval - EACC

Impact Institute has donated the following vehicles with an approximate value of \$1,250.00 to be used in our collision repair program at the EACC:

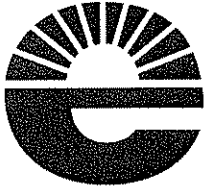
(1) 2000 Isuzu Rodeo LS; VIN#4S2CK58WZY4E50820	\$850.00
(1) 200 Subaru Outback Wagon; VIN#4S3BH665XY6600038	<u>400.00</u>
	\$1,250.00

Mike Maloney, collision repair instructor, reports that these vehicles will be useful for training purposes in his program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Impact Institute
1607 Dowling St
Kendallville IN 46755

Is



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth
FROM: Bruce Klonowski *BK*
DATE: June 16, 2014
RE: Gift Approval – For student field trips

Nancy and David Smith of Alpha Systems have forwarded a check in the amount of \$2,000.00 to support the cost of field trips and transportation for the 2014-2015 school year.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:


Mr. and Mrs. David Smith
Alpha Systems, LLC
5120 Beck Drive
Elkhart, IN 466516



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth
FROM: Bruce Klonowski 
DATE: June 10, 2014
RE: Gift Approval – For student field trips

Mrs. Alice A. Martin has forwarded a check in the amount of \$7,000.00 to support field trips, future events and learning opportunities for Elkhart Community School students.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Alice A. Martin
3640 Gordon RD
Elkhart, IN 46516-5220

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

June 10, 2014

J.C. Rice Educational Services Center, 2720 California Rd, Elkhart – 5:30 p.m.

Board Members Present:	Dorisanne H. Nielsen Carolyn R. Morris Glenn L. Duncan	Karen S. Carter Susan C. Daiber Jeri E. Stahr Douglas K. Weaver
ECS Personnel Present:	Rob Haworth Robert Woods	John Hill Doug Hasler
Absent		
Other	Tony England	Tony Giansesi

Time/Place

Roll Call

The Board discussed: Elkhart Academy, Referendum Project Update, Bus Driver Search, School Start Times, Agenda, ISTEP Scores, Letter from DOE, Leadership Conference and Early Release.

Topics Discussed

The meeting adjourned at approximately 6:45 p.m.

Adjournment

APPROVED:

Signatures

Dorisanne H. Nielsen, President

Karen S. Carter, Member

Carolyn R. Morris, Vice President

Susan C. Daiber Member

Glenn L. Duncan, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
June 10, 2014

J.C. Rice Educational Services Center, 2720 California Road – 7:00 p.m.

Place/Time

Board Members Present:	Dorisanne H. Nielsen Carolyn R. Morris Glenn L. Duncan	Karen S. Carter Susan C. Daiber Jeri E. Stahr Douglas K. Weaver
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Roll Call

The Board heard a performance from a Central High School String Trio. Orchestra Director Kyle Weirich shared many accolades of CHS Music: enrollment has increased 14% each year for the last 3 years; next year, 613 students requested to enroll in music performing ensembles which is another increase of 8%; the Music Department earned the ESMA Total Department All-Music Award for the 7th time in the 12 years it's been awarded. For the 2014-2015 school year, there will be four bands, three orchestras and two ensembles. Jazz Band and Blazer Boulevard singers were reinstated. The Jazz Band will be performing at the Elkhart Jazz Festival on Saturday, June 21 at 10:00 a.m. in the Lerner Theatre. Blazer Brigade Marching Band earned a Gold Rating at the ISSMA Regional contest and was an ISSMA Semi-State Finalist. Concert Choir has received the With Distinction award at ISSMA Organizational Festival for 6 of the past 7 years. Symphony Orchestra was a State Finalist 6 of the last 7 years.

Entertainment

President Dorisanne Nielsen called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order/Pledge

Mrs. Nielsen discussed the invitation to speak protocol.

Protocol

Mr. Doug Thorne, executive director of personnel and legal services, introduced the following classified employees who retired during the 2013-2014 school year and were in attendance, with number of years of employment with Elkhart Community Schools (ESC) listed in parenthesis: Ann Eshenfelder (21), Monda Fields (17), Sheila Gerou (12), Vicky Grafton (32), Loretta Gregory (33) , Nancy Hagedorn (28), Shirley Kunkel (21), Lester Perry (35), Rosa Staltari (10), Herb Ulery (20), Pam Walker (17), Carol West (35), Janet Williamson (20), Barb Windbigler (18), Ralph Windbigler (32), and Sherry Wisler (33). The Board expressed gratitude, congratulations and presented certificates of service to all.

Classified Retirees

The Board congratulated, expressed gratitude, and presented plaques of distinction to administrative retirees Don Kominowski, principal at Monger and Arlene Silba, principal at Hawthorne. Dr. Rob Haworth, Superintendent of Schools, compared education to Captain Sullenberger landing his plane and his passengers safely on the Hudson within 2 min. 18 sec. of take off. He had many voices telling him what to do and how to do it. Principals like

Administrative Retirees

Mr. Kominowski, enter their schools and often something unplanned occurs, but they keep calm, make first-class decisions, ensure a good education and keep everyone safe. Mr. Kominowski said, after 40 years in education, he was happy to turn the plane over. Dr. Haworth quoted Dr. Martin Luther King "An idea without action is like a bow without an arrow". Ms. Silba was working in the Central Office when Dr. Haworth met with her and they laid out an idea how to help Hawthorne, a priority school, improve. She put the idea into action and Hawthorne is no longer a priority school. ECS is thankful for great administrators like Ms. Silba. She shared that she never regretted one second she had chosen to go into education.

Athletic Director at Memorial High School (MHS) Jacquie Rost introduced the State finalist Girls Tennis Team which includes Krystal Grubb, Corinn Whittaker, Taylor Freedline, Taelor Grose, Haley Stouder, Mady Robison and Hannah Dillman. She expressed pride in Grubb, Whittaker, Grose and Stouder being recognized as 1st team NLC and Grubb, Grose and Stouder being given All District honors. The Team also won NLC 1st Team, All District Honors, Sectional, Regional and Semi State Championships. Alex Holtz was named NLC Coach of the Year. Also recognized were assistant coaches Matt and Christy Grubb. Jacquie also recognized State finalists Deanna Cornelius in the Shot Put; Blake Kramer in the 800 m and 1600 m; and Brooke Moore in the 1600 m. Blake and Deanna also achieved 1st Team NLC and All State Honors. Athletic Director at CHS Brian Buckley introduced state finalists Kieon Johnson in the Shot Put and Tre Harris in the High Jump. Both athletes finished 2nd at Sectional and 1st at Regionals. Harris placed 7th at State and received All State Honors while Johnson finished 12th. Two great performances.

Doug Hasler, executive director of support services, reported the following fund loans were made on May 30, 2014: \$410,000.00 from general Fund to Capital Projects, and \$575,000.00 from General fund to Trans Operating Fund.

By unanimous action, the Board approved authorization to accept proposals for cash management services.

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy.

By unanimous action, the Board approved the following minutes:
May 27, 2014 - Public Work Session
May 27, 2014 - Regular Board Meeting

President Nielsen opened a public hearing on the proposed Additional Appropriations. Mr. Hasler, explained the proposed additional appropriation relates to the issuance of \$19 million of lease-rental bonds to finance the capital improvements authorize in the recently approved referendum. Hearing no comments from the audience members, President Nielsen declared the hearing was closed.

By unanimous action, the Board approved a resolution for proposed additional appropriations. (Codified File 1314-119)

Student
Recognition

Fund Loan

Cash
Management Bid

Fundraisers

Approval of
Minutes

Open Public
Hearing

Resolution

By unanimous action, the Board approved payment of claims totaling \$6,346,952.77 as shown on the May 27, 2014, claims listing. (Codified File 1314-120)

Payment of Claims

By unanimous action, the Board approved a resolution authorizing gift card purchases.

Resolution

The Board was presented, for initial consideration, proposed revisions to Board Policy JECBB, Transfer. Mr. Thorne stated these proposed changes in the policy governing transfers within the district were developed by a committee of principals, led Tony England and Toni McDougal, and subsequently submitted for review to all district administrators. The policy revisions sought to equalize the standards for approval internal and external transfers. In response to Board inquiry Mr. Thorne stated before transfers are approved, a review of the student's behavior, attendance and the impact the transfer might have on class size. In response to further Board inquiry, Mr. Thorne stated when schools inquire about students asking to transfer, the only information shared is attendance and discipline, but student services is also a participant. Dr. Haworth stated that Elkhart Community Schools has great kids and we have high expectations in testing which requires consistency in the classroom. We want to make sure all transfers are bone fide. He stated that he would meet with Tony England and bring back a detailed report clarifying past transfers which justify these changes. Mr. Thorne shared that he would meet with Mr. England and Mrs. Mc Dougal and share the Boards concerns, and work with them to revise the policy in a manner that addressed the concerns raised by Board Members.

Board Policy JECBB

By unanimous action, the Board approved overnight trip request for Central High School Track Team, June 6-7, 2014 to attend the state track meet at Indiana University in Bloomington, IN.

Overnight Trip Request

By unanimous action, the Board approved the submission of a Time Project AWARE Local Educational Agency Grant provided by SAMHSA to first aid train school personnel at the secondary level to increase awareness of mental health issues and increase appropriate referrals to mental health services. (Codified File 1314-121)

Grant Application

By unanimous action, the Board approved the submission of a Safe Haven grant to cover the cost of the Bullying prevention program. (Codified File 1314-122)

Grant Application

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the June 10th, 2014 listing. (Codified File 1314-123)

Conference Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel Report

A consent agreement regarding unpaid time. (Codified File 1314-124)

Consent Agreement

Employment of the following eight (8) certified staff for the 20`14-2015 school year, effective on dates indicated:

Amber butler – TBD/elementary
Bradley Cogdell – science at West Side
Susan Corbett - grade 6 P.E.P at Cleveland
Holly DuBois – TBD/elementary
Aileen Hurd – speech pathologist at Monger
Kris Miller – special education at Central
Douglass Saylor – industrial technology at Memorial
Savannah Smith – special education at Riverview

Certified
Employment

Resignation of five (5) certified employees effective on dates indicated:

Kathleen Barrier – math at Central, 6/7/14
Chaz-Lit Doyle – grade 1 at Woodland, 6/7/14
Emily Fairchild – grade 6 at Beardsley, 6/7/14
Britny Jimenez – grade 2 at Cleveland, 6/7/14
Robyn Kubsch – FACS at Memorial, 6/7/14

Certified
Resignation

Regular employment for the following eleven (11) classified employees, who have successfully completed their probationary periods on dates indicated:

Alainea Carter – paraprofessional at EACC, 6/5/14
Jeannine Daly – food service at Osolo, 5/27/14
Cheryl DeJohn – paraprofessional at Daly, 5/27/14
Ramona Donaldson – food service at Beck, 5/28/14
Amanda Hepner – custodian at Central, 6/4/14
Rodney Heron – food service truck driver at Memorial, 5/27/14
Theodora Martin – food service at Feeser, 5/27/14
Dana Oberg – registered nurse at Monger, 5/21/14
Nicole Thompson – food service at West Side, 6/2/14
Cheri Wenzel – custodian at Pinewood, 6/4/14
Sylvester Wheeler – bus helper at Transportation, 5/27/14

Classified
Employment

Resignation of the following two (2) classified employees effective on dates indicated:

Robert Buss – paraprofessional at Central, 6/6/14
Cammie Staples – paraprofessional at Central, 6/6/14

Classified
Resignation

Retirement of three (3) classified employees – effective on dates indicated with years of service in parenthesis:

Edna Nunemaker – paraprofessional at Central, 6/6/14 (35)
Lester Perry – custodian at Central, 6/20/14 (35)
Jacqueline Swartzell – bus driver at Transportation, 7/31/14 (26)

Classified
Retirement

The Board heard from Dr. Haworth reminding the Board of a discussion and agreement made on March 25th regarding the suspension of early release days from April 16, 2014 through the end of the school year in order to make up the March 12th school cancellation. The formal Board vote was overlooked, therefore he asked for the Board to approve. He also asked for Board approval confirming the action of the motion approved.

From the
Superintendent

By unanimous action, the Board approved the motion to suspend early release days, and the motion which confirmed the time made up by suspension of early release days was used to make up the March 12th school cancellation.

By unanimous action, the Board reappointed Linda Morgan to the Bristol Public Library Board. They asked to see the application of the next nominee prior to their appointment. Board Member Sue Daiber recognized Karen Reynolds who was worked with the District for many years who is retiring. She, on behalf of the Board, wishes her well. Dr. Haworth added that she had been very active in school improvement plans and would be missed. Doug Weaver commented what a class act the MHS tennis team had been during their state tournament games. Sue Daiber agreed. Karen Carter shared Steve Brown told her how impressed he was with YES4Elkhart and how high energy and effective they had been. It was shared that this group will continue by documenting how the referendum funds are being used.

The meeting adjourned at approximately 8:25 p.m.

APPROVED:

Dorisanne H. Nielsen - President

Carolyn R. Morris - Vice President

Glenn L. Duncan - Secretary

Karen S. Carter - Member

Susan C. Daiber - Member

Jeri E. Stahr - Member

Douglas K. Weaver - Member

From the Board

Adjournment

Signatures

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

June 17, 2014

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – 7:00 a.m.

Board Members Present:	Dorisanne H. Nielsen Carolyn R. Morris	Karen S. Carter Susan C. Daiber Jeri E. Stahr
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Absent:	Glenn L. Duncan	Douglas K. Weaver
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ECS Staff:	Rob Haworth John Hill Tony Giansi	Doug Hasler Robert Woods
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Board discussed budget and twenty year facility needs study.

The meeting adjourned at approximately 8:00 a.m.

APPROVED:

Dorisanne H. Nielsen, President

Karen S. Carter, Member

Carolyn R. Morris, Vice President

Susan C. Daiber Member

-absent-
Glenn L. Duncan, Secretary

Jeri E. Stahr, Member

-absent-
Douglas K. Weaver, Member

Time/Place

Roll Call

Topics
Discussed
Adjournment

Signatures

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
June 17, 2014

J.C. Rice Educational Services Center, 2720 California Road – approximately 8:30 a.m.		Place/Time
Board Members Present:	Dorisanne H. Nielsen Carolyn R. Morris	Roll Call
	Karen S. Carter Susan C. Daiber Jeri E. Stahr	
Absent:	Glenn L. Duncan Douglas K. Weaver	
President Dorisanne Nielsen called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.		Call to Order/Pledge
Mrs. Nielsen discussed the invitation to speak protocol.		Protocol
By unanimous action, the Board approved proposed revisions and waived second reading to Board Policy GCBA, Administrative Salary Schedule. Mr. Doug Thorne, executive director of personnel and legal services, explained the changes were: eliminating the Supervisor of Curriculum title while adding Director of Elementary Instruction and Director of Secondary Instruction.		Board Policy GCBA
By unanimous action, the Board approved the following personnel recommendations of the administration:		Personnel Report
Employment of John DeShone, Math at Central for the 2014-2015 school year.		Certified Employment
The Board heard from Dr. Rob Haworth, Superintendent of Schools, the search for the boys head basketball coaches for Central and Memorial High Schools was over. Dr. Haworth expressed pride with the choices of Mr. Kyle Sears to coach at Memorial and Mr. John Randy DeShone to coach at Central. Each coach shared gratitude for being chosen as both look forward to a positive and exciting season.		From the Superintendent
The meeting adjourned at approximately 8:37 a.m.		Adjournment

APPROVED:

Signatures

Dorisanne H. Nielsen - President

Carolyn R. Morris - Vice President

-absent-
Glenn L. Duncan - Secretary

Karen S. Carter - Member

Susan C. Daiber - Member

Jeri E. Stahr - Member

-absent-
Douglas K. Weaver - Member

MEMORANDA
of
EXECUTIVE SESSION

Board of School Trustees
Elkhart Community Schools
Elkhart, Indiana

June 10, 2014

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart –
approximately 8:30 p.m.

Place/Time

Board Members Present:	Dorisanne H. Nielsen Carolyn R. Morris Glenn L. Duncan	Karen S. Carter Susan C. Daiber Jeri E. Stahr Douglas K. Weaver
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Roll Call

The Board discussed matters with reference to Indiana Code 5-14-1.5-6.1-(b)-

Subject
Matter

(6) With respect to any individual over whom the governing body has jurisdiction.

(9) To discuss a job performance evaluation of individual employees.

The Board discussed no subject matter in executive session other than the subject matter specified in the public notice.

No Other
Subject
Matter

APPROVED:

Dorisanne H. Nielsen, President

Karen S. Carter, Member

Carolyn R. Morris, Vice President

Susan C. Daiber Member

Glenn L. Duncan, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

ACCOUNT BALANCES/INVESTMENT DETAIL

MAY 2014

PETTY CASH	\$	500.00
GENERAL ACCOUNTS:		
Lake City Bank		132,790.66
Teachers Credit Union		19,947,234.95
SCHOOL LUNCH ACCOUNTS:		
Teachers Credit Union		265,283.43
Change Fund		2,130.00
TEXTBOOK RENTAL ACCOUNTS:		
Chase Bank		1,768,052.86
PAYROLL ACCOUNTS:		
Teachers Credit Union-Payroll Account		1,296,661.16
Teachers Credit Union - Flex Account		62,057.02
INVESTMENTS:		
First State Bank Certificate of Deposit To mature 06/25/14 at .21%		68,300.00
	\$	23,543,010.08



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PIERRE MORAN MIDDLE SCHOOL
Elkhart Community Schools
200 West Lusher Avenue, Elkhart, IN 46517-2009
(574) 295-4805 / 4807 fax
www.elkhart.k12.in.us

Matt Werbiansky
Principal

Memo

To: Dr. Robert Woods
From: Matt Werbiansky
Date: 5/28/2014
Re: Expenditure of extracurricular money

Submitted for board approval is the expenditure of extracurricular money from the athletic account in the amount of \$958.75. The purpose is to cover the cost of reconditioning and recertifying 29 football helmets. This is a yearly expense incurred so as to insure that our student athletes are utilizing equipment that meets all necessary safety certification requirements.

Thank you.



Elkhart
Community Schools

WEST SIDE MIDDLE SCHOOL 101 S. Nappanee Street Elkhart, IN 46514
574-295-4815 fax 574-295-4812

West Side is seeking approval to purchase the following items for our volleyball team from the West Side extracurricular account.

The following items from Midwest Volleyball:

#BIGRED Score book (2) \$5.49 ea
#BF21TA Net Antennas pr (2) \$79.99 ea pr
#NET2 Net \$149.99
#PUMP2 Pocket Pump \$2.99
#IVL2 Molten volleyball pink (6) \$30.49 ea
#IVNCAA Game volleyball \$45.99
#TB18 Setter ball (2) \$39.99 ea

Cost \$664.49

The following items from Epic Sports:

#E8671 Wall Rack \$167.89
#E10956 Double net holder \$121.89

Cost \$289.78

Krsitie L. Stutsman



To: Robert Haworth
From: Kristie Stutsman
Date: June 18, 2014
RE: Football Helmets

West Side Middle School seeks Board approval to use \$2,613.79 from the extra-curricular fund to pay for new football helmets. This purchase is necessary in order to meet the safety requirements for our football equipment.

Proposed Revised Board Policy*(with suggestions made following the 6/10/14 BST meeting)***TRANSFERS**Section 1. **In General**

- A. Transfers from or to Elkhart Community Schools shall be as provided by law and as incorporated in Elkhart Community Schools Administrative Regulations.
- B. Regular Resident Transfers within the Elkhart Community Schools attendance area may be granted by the Director of Student Services or designee for a period not to exceed the current school year. Successive transfers may be granted. **Transfer approvals for students in enrolled in grades nine ten through twelve do not guarantee athletic participation. The Athletic Director at each high school shall determine if a student is eligible to participate in athletics.** ~~(Athletes in grades 10 through 12 need to be checked for IHSAA regulations as to the impact of the transfer.)~~
- ~~C. Successive transfers may be designated as Permanent Resident Transfers for the duration of a student's enrollment at the elementary, middle school, or high school level, provided the student has maintained satisfactory attendance and behavior as a student on Regular Resident Transfer and has been approved by the building principal and the Director of Student Services/Designee for Permanent Resident Transfer.~~
- DC.** A transfer shall not be granted for the purpose of participating in any extra-curricular activity in the school to which the transfer is requested; incoming ninth grade students transferring pursuant to this policy shall not be eligible to participate in extra-curricular activities during the student's ninth grade year unless the Principals at both high schools approve the request. Students transferring for the student's tenth, eleventh, or twelfth grade year shall be subject to the IHSAA's rules for transferring students.

Section 2. **Requests for Transfer**

All **initial** requests for transfer ~~from one attendance area to another~~ within the Elkhart Community Schools district shall be filed with the Director of Student Services or designee. The request shall specifically state the reasons for the ~~requested~~ transfer and provide such documentation as the Director or designee may require.

- A. Parent(s)/Guardian(s) (or emancipated student) requests are to be acted upon within two weeks after receiving them.
- B. Parent(s)/Guardian(s) (or emancipated student) requests to extend an existing transfer for the subsequent year may be submitted during the second semester of the current school year.
- C. Parent(s)/Guardian(s) (or emancipated student) must complete an initial transfer for students promoted to middle school or high school if they wish their child to attend a different school outside their attendance area.**

Section 3. Reasons for Transfer

Transfers may be granted for any of the following reasons in accordance with the procedures in administrative regulation JECBB:

- A. To accommodate parent(s)/guardian(s) (or emancipated student) requests encompassed in Section 2A, students residing in the school corporation but not within the attendance area of a specific school as described in Administrative Regulation JC may be granted a transfer as students in another school in the district on an annual basis after considering 1, 2, 3, 4, 5, 6, and 7:
1. the request is for valid educational reasons;
 2. the student is in good standing in their school in the Elkhart Community Schools or other institution (private or parochial school) most recently attended;
 3. no section or class will be overcrowded by their attendance **as determined by the Director of Student Services or designee**;
 4. enrollment of the student will not adversely affect the programming of student in the school requested;
 5. no increase of staff will be required;
 6. parents, guardians, or custodians agree to provide transportation to and from school; and
 7. the request is not for athletic or any other extracurricular purposes.
- B. To prevent undue personal hardship for any student or student's family as determined by the Director of Student Services or designee after considering 1, 2, 3, and 4:
1. hardship reasons as stated on the request and shall be defined as follows:
 - a. the need for child care before or after school for the impacted student(s);
 - b. family conflict;
 - c. compliance with a court order;
 - d. demonstrable evidence of a physical and/or psychological risk of harm to student(s) (applications stating the foregoing as a reason for the transfer must be accompanied by a statement from the student(s)' treating physician or **mental health professional**, ~~psychologist setting forth the basis and~~ **This statement should include** the need for the request, the duration of treatment, including information regarding the number of occasions where these issues were addressed by the treatment provider and the student); and
 - e. other circumstance of a similar nature.
 2. enrollment numbers in the class(es) and programs at the receiving school;
 3. information obtained as a result of the Director's or designee's consultation with the principal or other designated staff person from each building or program; and
 4. ~~when a transfer is requested due to the risk of physical and/or psychological harm to the student, the applicant's~~ **the parent/guardian (or emancipated student)** shall provide a signed written release authorizing the Director of Student Services or designee to obtain information, including medical and treatment records, ~~from the student's treating~~

~~physician or psychologist.~~

~~C. For the purpose of greater integration in elementary schools. Parent(s)/Guardian(s) must make a request prior to the last day of school of the preceding school year. Bus service is provided for transfers approved for greater integration in grades K-6, only for those applications approved prior to the beginning of the 2008-2009 school year.~~

DC. To provide educational continuity in the following instances of transfer within the Elkhart Community Schools district:

1. students in any grade who, along with their family, change residence after the first grading period has ended;
2. sixth grade students who, along with their family, change residence after the school year has begun;
3. eighth grade students who, along with their family, change residence after the school year has begun;
4. high school students who, along with their family, change residence after the school year has begun or who change residence after completing the eleventh grade; or
5. special circumstances such as
 - a. siblings of students who, by virtue of special needs, are assigned to a school other than their school of residence;
 - b. maintaining continuity of family affiliation for students residing within district boundaries whose siblings are currently attending or recently completed at the school for which the transfer is being requested; or
 - c. students meeting the definition of homeless under the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.) who wish to continue attending their school of origin for the duration of their homelessness.

Section 4. Conditions of Transfers

All transfers are conditional upon the transferred student maintaining satisfactory attendance and behavior.

A. The Director of Student Services or designee may rescind transfers at any time if satisfactory attendance ~~and behavior~~ is not maintained **as identified by:**

- 1. attendance rate below 95% and/or**
- 2. ten (10) or more tardies during the school year.**

Before a transfer is rescinded, the principal **or designee** shall provide written notice to the parent(s)/guardian(s) (or emancipated student) of the need to meet to address attendance ~~and/or behavior~~ concerns. If, **after three (3) attempts to conduct a meeting,** the parent(s)/guardian(s) (or emancipated student) fails to meet with the principal or **designee,** ~~following meeting, if efforts to address concerns do not result in satisfactory attendance and/or behavior,~~ the principal shall **request** notify the Director of Student Services or designee to rescind the transfer. The Director of Student Services or designee shall provide the parent(s)/guardian(s) (or emancipated student) with written notice of the rescinding of

the transfer.

B. The Director of Student Services or designee may rescind a transfer at the end of the semester or year-end if satisfactory behavior is not maintained. Before a transfer is rescinded, the principal or designee shall provide written notice to the parent(s)/guardian(s) (or emancipated student) of the need to meet to review all behavior and all interventions.

If, after three (3) attempts to conduct a meeting, the parent(s)/guardian(s) (or emancipated student) fails to meet with the principal or designee, the principal shall request the Director of Student Services or designee to rescind the transfer. The Director of Student Services or designee shall provide the parent(s)/guardian(s) (or emancipated student) with written notice of the rescinding of the transfer.

Section 5. Transportation

Parents/Guardians (or emancipated students) are responsible for transportation when resident transfers, either regular or permanent, are approved, unless exceptions are set forth in other sections of this policy, or under state or federal law.

Section 6. Appeals

Parents/Guardians (or emancipated students) may appeal, in writing, within 10 days of the receipt of notice of the action taken, the decision of the Director of Student Services to the Assistant Superintendent of ~~Instruction~~. The Assistant Superintendent of ~~Instruction~~ shall determine whether an abuse of discretion by the Director of Student Services has occurred when a transfer request has been denied, and that determination shall form the basis for the Assistant Superintendent's decision regarding the appeal.

Parents/Guardians (or emancipated students) have the right to appeal the decision of the Assistant Superintendent of ~~Instruction~~ to the school board within 10 days of the receipt of notice of the action taken. The appeal to the school board must be in writing. If an appeal is properly made, the board may consider the appeal unless the board votes not to consider the appeal. If the board considers the appeal, it will consider the written arguments of the school administration and the student and/or the student's parent(s)/guardian(s). The board will then take any action deemed appropriate.



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STUDENT SERVICES

J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5540 / 5548 fax
www.elkhart.k12.in.us

Date: June 11, 2014

To: Dr. Rob Haworth
Board of School Trustees

From: Kimberly Boynton

RE: Grant Application

The Elkhart County Community Foundation approved a Letter of Intent submitted on June 1, 2014 by Elkhart Community Schools. The Letter of Intent provided information related to application of a grant for development and implementation of additional security and safety plan considerations. Approval of the Letter of Intent allows Elkhart Community Schools to submit a formal application to the Elkhart County Community Foundation for consideration. The grant application will include additional surveillance, plans for training staff and materials required for training and reference.

The grant amount is up to \$500,000 over a two year period with a \$25,000 match required. The grant deadline is July 1, 2014.


I am requesting approval from the Board of School Trustees to submit this grant.



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STUDENT SERVICES

J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5540 / 5548 fax
www.elkhart.k12.in.us

DATE: June 11, 2014
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Mary Jo Sartorius 
RE: Grant Application

Federal special education funding comes through the Indiana Department of Education to local planning districts via a grant application process.

The following Federal grants, historically due August 31st, are due June 30th this year:

Part B 619 (Ages 3-5) \$ 112,036

- Part B 619 funds must support our preschool special education services. Specifically, we utilize monies from this grant to pay salaries and benefits for three paraprofessionals and a part-time secretary located at PACE, and a part-time Speech Language Pathologist for the private schools.

Part B 611 (Ages 3-21) \$ 3,127,244

- Part B 611 funds pay the salaries and benefits for 27.5 certified, and 47 classified, staff.

I am requesting approval from the Board of School Trustees for the submission of the Part B 619 and 611 grants.



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ELKHART MEMORIAL HIGH SCHOOL
Elkhart Community Schools
2608 California Road, Elkhart, IN 46514-1222
(574) 262-5600 / 5625 fax
www.elkhart.k12.in.us

Date: June 12, 2014

To: Dr. Rob Haworth
Board of School Trustees

From: Memorial High School Military Club

RE: Grant Application

The Military Club of Elkhart Memorial High School (EMHS) is requesting approval for a Good Neighbor Grant from the Elkhart County Community Foundation to provide a "Wall of Heroes". The Elkhart Memorial High School Military Club wants to promote civic education and career readiness. The Wall of Heroes will commemorate those who serve while maintaining their connection to the Elkhart Community. The wall can also be used to teach civics by honoring Elkhart Memorial High School graduates who serve and leave a legacy that may result in a teaching opportunity while promoting patriotism.

The Elkhart Memorial High School Military Club has raised \$784.75 through a 2014 Senior Class gift of \$500 and fundraising efforts equal to \$284.75. The grant amount to be requested is \$1800.13. The grant deadline is July 31, 2014.

I am requesting approval from the Board of School Trustees to submit this grant.



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STUDENT SERVICES
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5540 / 5548 fax
www.elkhart.k12.in.us

Date: June 6, 2014

To: Dr. Rob Haworth
Board of School Trustees

From: Mary Jo Sartorius

RE: Grant Application

The U.S. Department of Education Office of Elementary and Secondary Education Office of Safe and Healthy Students School Climate Transformation Grant-State Educational Agency Grants provide funding to develop, enhance, or expand statewide systems of support for schools implementing evidence-based, multi-tiered behavioral framework in order to improve student behavioral and learning outcomes. In the event that Elkhart Community Schools' is awarded the grant, the funds will be utilized to improve the structure and utilization of the multi-tiered behavioral framework at the secondary level.

The grant award range is \$250,000 to \$750,000 for up to 5 years. The grant deadline is June 23, 2014.

I am requesting confirmation from the Board of School Trustees for the submission of the School Climate Transformation Grant.



ROOSEVELT ELEMENTARY SCHOOL

Elkhart Community Schools
201 W. Wolf Avenue
Elkhart, IN 46516-3426
(574) 295-4840 / 4845 fax
www.elkhart.k12.in.us

DATE: 5/29/2014

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Jeff Komins Principal Roosevelt STEAM Academy
Rachel Denney Special Education Teacher

RE: Grant Application

I am applying for a community grant from Walmart foundation. The grant is for \$2500.00 and will be used to assist parents of Roosevelt STEAM Academy in purchasing school uniforms. A bulk supply of uniforms will be purchased to be used on an as needed basis for parents that express extreme need. This will also allow us to have extra uniforms available in the nurse's office for accidents etc.

I am requesting approval from the Board of School Trustees to submit this grant.

Organization History

The first Roosevelt Elementary School was built in 1921. It is the oldest building of those that have been operated by Elkhart Community Schools. The new Roosevelt Elementary was built 7 years ago and originally opened as a Kindergarten through 2nd grade school. Year 2013/2014 was the first year for Roosevelt to switch back to operating as a Kindergarten through 6th grade elementary school. Roosevelt also currently houses 3 morning and 3 afternoon Head Start preschool classrooms.

Mission Statement and History

Roosevelt STEAM Academy will provide a unique, engaging educational experience that enables every child to realize their full potential with dreams for the future and the skills and abilities to realize those dreams.

We will provide students with the academic and social skills needed to be life-long learners and positive, contributing members of their society.

The current goals of Roosevelt STEAM Academy are;

- Teach the academic skills necessary to ensure students' ability to thrive in an increasingly competitive world.
- Develop responsible, self disciplined individuals with good decision making skills.
- Students in grades k-6 will be exposed to the arts with an emphasis on music education.
- Students will meet or exceed 5% growth on state mandated assessments in grades k-6.
- Promote respect for self, others, and property.
- Provide a safe, stimulating environment for all.
- Develop a partnership among staff, learners, parents and the community.

Current Activity

Roosevelt Elementary School is currently in the process of transitioning from a Traditional Elementary School into a STEAM Academy (Science, Technology, Engineering, Arts, and Mathematics). Starting year 2014/2015 students at Roosevelt STEAM Academy will begin to engage in inquiry based learning on a much larger scale. This means that rather than simply presenting material that students must memorize, teachers will become more like facilitators in the student learning process. Students will be investigating concepts on a much deeper level in order to further develop their knowledge or find a solution to a problem with a focus on group task completion.

There will also be a larger focus on music education. Phase 1 of the music program will start 2014/2015 with every 3rd grade student learning to play an instrument of their choice while at school. Additionally, technology will be utilized on a much larger scale at Roosevelt STEAM Academy. Students in grades 4, 5 and 6 will be provided one laptop per student to utilize throughout the school day in order to assist them in research tasks and problem solving. Grades K-3 will be using iPads to reinforce Language Arts and Math skills along with learning the fundamentals of research and problem solving.

There are many other very exciting developments taking place in addition to the learning style changes. Just one of these is that students at Roosevelt STEAM Academy will be particularly involved in the development of a local agricultural center.

Fund Use

Funds will be used to help support Roosevelt families in our transition to a uniform dress code policy.

Program Description

As part of the transition from Roosevelt Elementary School to Roosevelt STEAM Academy, Roosevelt will begin to implement a school uniform dress code for the start of school year 2014/2015. We would like to purchase a bulk supply of school uniforms to have on hand to help assist families that may have a difficult time being able to afford the new clothing requirement.

Program Relevancy

95% of the families in Roosevelt STEAM Academy district qualify for free or reduced school lunches. This means that some families may not be able to afford the cost of outfitting their children in the new clothing requirement.

Title I : Basic Application [Return to Application Center](#) [Title I Website](#)

School Corp: **Elkhart Community Schools (2305)** Application Year: **2015**

Status: **LEA Edit** Date Started: **6/10/2014**

Specialist: **Katie Dillon**
 Save and Close

Total Allocation: **\$4,170,250.95**

Eligible Schools Summary

This page displays all of the schools in the district sorted by poverty. Please fill in the PPE and the amount of parental involvement funds to be used at this school if applicable.

Eligible Schools

Minimum PPE: [What is this?](#)

Determine school allocations by:

PPE School Allocation

Recalculate

Move	Schl #	School Name	Grade Span	Enrolled			Poverty			Percent Poverty	Method to Qualify	PPE	Public School Allocation	Parent Involvement <i>What is this?</i>	School Total	Nonpublic Allocation
				Pub	N-Pub	Total	Pub	N-Pub	Total							
	1777	Hawthorne Elementary School	PK-06	457	26	483	431	25	456	94.41%	75% <input type="text"/>	1,185.00	510,735.00	3477.51	\$514,212.51	\$29,625.00
	1769	Mary Beck Elementary School	KG-06	511	13	524	477	13	490	93.51%	75% <input type="text"/>	830.00	395,910.00	3475	\$399,385.00	\$10,790.00
	1801	Roosevelt Elementary School	PK-06	595	14	609	553	14	567	93.10%	75% <input type="text"/>	830.00	458,990.00	3475	\$462,465.00	\$11,620.00
	1789	Monger Elementary School	KG-06	377	16	393	341	16	357	90.84%	75% <input type="text"/>	830.00	283,030.00	3475	\$286,505.00	\$13,280.00
	1765	Beardsley Elementary School	PK-06	437	3	440	385	2	387	87.95%	75% <input type="text"/>	825.00	317,625.00	3475	\$321,100.00	\$1,650.00
	1817	Woodland Elementary School	PK-06	409	5	414	358	2	360	86.96%	75% <input type="text"/>	820.00	293,560.00	3475	\$297,035.00	\$1,640.00
	1773	Mary Daly Elementary School	KG-06	561	5	566	468	5	473	83.57%	75% <input type="text"/>	820.00	383,760.00	3475	\$387,235.00	\$4,100.00
	1673	Osolo Elementary School	KG-06	498	0	498	385	0	385	77.31%	75% <input type="text"/>	820.00	315,700.00	3475	\$319,175.00	\$0.00
	1763	Pierre Moran Middle School	07-08	613	0	613	457	0	457	74.55%	GS <input type="text"/>	642.00	293,394.00	3475	\$296,869.00	\$0.00
	1797	Riverview Elementary School	KG-06	387	0	387	272	0	272	70.28%	GS <input type="text"/>	505.00	137,360.00	3475	\$140,835.00	\$0.00
	1761	West Side Middle School	07-08	636	0	636	444	0	444	69.81%	35% <input type="text"/>	505.00	224,220.00	3475	\$227,695.00	\$0.00
	1753	North Side Middle School	07-08	649	0	649	434	0	434	66.87%	<input type="text"/>	0.00	0.00	0	\$0.00	\$0.00
	1693	Bristol Elementary School	PK-06	504	1	505	337	1	338	66.93%	GS <input type="text"/>	505.00	170,185.00	3475	\$173,660.00	\$505.00
	1749	Elkhart Central High School	09-12	1803	0	1803	1121	0	1121	62.17%	<input type="text"/>	0.00	0.00	0	\$0.00	\$0.00
	1785	Pinewood Elementary School	KG-06	730	1	731	444	1	445	60.88%	<input type="text"/>	0.00	0.00	0	\$0.00	\$0.00
	1750	Elkhart Memorial High School	09-12	1822	0	1822	1085	0	1085	59.55%	<input type="text"/>	0.00	0.00	0	\$0.00	\$0.00
	1617	Cleveland Elementary School	KG-06	655	0	655	374	0	374	57.10%	<input type="text"/>	0.00	0.00	0	\$0.00	\$0.00
	1681	Mary Feeser Elementary School	KG-06	581	1	582	320	1	321	55.15%	<input type="text"/>	0.00	0.00	0	\$0.00	\$0.00
	1679	Eastwood Elementary School	KG-06	465	2	467	128	2	130	27.84%	<input type="text"/>	0.00	0.00	0	\$0.00	\$0.00
Totals:				12690	87	12777	8814	82	8896	69.63%			\$3,784,469.00	\$41,702.51	\$3,826,171.51	\$73,210.00

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: June 19, 2014

TO: Board of School Trustees
Robert Haworth, Superintendent of Schools

FROM: Beth Williams
Supervisor of Federal Programs

SUBJECT: Title I Application, SY 2014 – 2015

The following information is a summary of the SY 2014 – 2015 Title I grant application.

Title I Planning Funds available for SY 2014 – 2015 – The 2010 updated census data were used by the SEA (State of Indiana Department of Education) in determining SY 2014 – 2015 Basic, Concentration, Education Finance Incentive Grant (EFIG), and Targeted to determine the corporation’s eligibility and **Planning Allocation**. Elkhart Community Schools’ Title I *Planning* allocation for SY 2014 – 2015 was received from the IDOE on May 21, 2014. The allocation includes:

FY 2015	Basic	\$1,870,789.69
FY 2015	Concentration	\$432,052.65
FY 2015	EFIG (Education Finance Incentive Grant)	\$1,036,740.94
FY 2015	Targeted	\$852,671.22
Charter School Transfer		
	Basic	\$(9,819.06)
	Concentration	\$(2,267.68)
	EFIG	\$(5,441.46)
	Targeted	\$(4,475.35)
	Total	\$4,170,250.95

TOTAL TITLE I PLANNING FUNDS **\$4,170,250.95**

Attachment A notes the district’s overall SY 2014 – 2015 Title I budget which is a combination of 15 separate budgets.

Title I District-wide “Off-The-Top”

Elkhart Community Schools will reserve the listed Title I dollar amounts in the proposed budget for the following Title I District-wide “Off-The-Top” Expenses (based on the \$4,170,250.95 planning allocation). Under Indiana’s flexibility waiver funds may be used only for the buildings identified as Title I schools on the Eligible Schools Summary page (see Attachment B).

Total of District-wide Administrative “Off-The-Top” Expenses

District-wide Administrative	\$122,888.38
District-wide Professional Development for all Title I schools	\$141,121.00
Homeless Children at Non-Title I Schools	\$4,000.00
Parental Involvement (mandatory 1% set-aside)	\$41,702.51
Nonpublic Equitable Share for Parent Involvement	\$652.39
Nonpublic Equitable Share for Professional Development	\$2,207.67
Total	\$312,571.95

School Allocation Total

\$3,857,679.00

Twelve Elkhart Community Schools in the amount of **\$3,784,469.00** plus one nonpublic school (St. Vincent) in the amount of **\$73,210.00**.

- SY 2014 – 2015 Title I-funded Programming – Serves twelve Elkhart schools: Beardsley, Beck, Bristol, Daly, Hawthorne, Monger, Osolo, Pierre Moran, Riverview, Roosevelt, West Side, Woodland, and one non public school (St. Vincent DePaul). The other eligible non-public schools declined service.
- **Attachment B** notes the Poverty Rankings for all of the Elkhart Community Schools. It is included with this correspondence.

Budget Planning

The district’s proposed Title I budget is based upon the May 2014 PLANNING ALLOCATION. Additional unspent dollars (carryover) for the balance of the current Title I budget (final amount to be determined after September 30, 2014) will be added to the SY 2014-2015 budget through the amendment process.

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Memorial H.S.
Class/Group: Tennis
Number of Students: 9
Date/Time Departing: Thurs., June 5 @ 5:30 pm
Date/Time Returning: Sat., June 7 @ (about) 5:00 pm
Destination: Carmel H.S. Carmel Ind.
City State
Overnight facility: Hampton (Carmel)
Mode of transportation: School mini bus
Reason for trip: Tennis state tourney

Names of chaperones: Alex Halter, Cindy Whittaker

Cost per student: -

Describe Plans for Raising Funds or Funding Source: -

Plans to defray costs for needy students: -

Are needy students made aware of plans? -

Signature of Teacher/Sponsor: [Signature]

Signature of Principal: [Signature] Date: 6/16/14

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: _____ Date: _____

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Memorial H.S.
Class/Group: Boys & Girls Track
Number of Students: 3
Date/Time Departing: Friday, June 6th @ 8:00am
Date/Time Returning: Sat., Jun 7th @ 10:00pm
Destination: Bloomington, IN (I.U. Campus)
City State
Overnight facility: Hotel in B-town
Mode of transportation: School mini bus
Reason for trip: State Boys/Girls track meet

Names of chaperones: Adam Hama, Rick Murray,
Jim Meunck

Cost per student: -

Describe Plans for Raising Funds or Funding Source: -

Plans to defray costs for needy students: -

Are needy students made aware of plans? -

Signature of Teacher/Sponsor: [Signature]

Signature of Principal: [Signature] Date: 6/16/14

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: _____ Date: _____

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Memorial H.S.
Class/Group: Volleyball
Number of Students: 15-20
Date/Time Departing: Friday, July 18th @ 8:00am
Date/Time Returning: Sunday, July 20th @ 9:00pm
Destination: Purdue U. Campus W. Lafayette, IN
Overnight facility: Purdue U. dorms
Mode of transportation: School mini bus (2)
Reason for trip: Purdue volleyball team camp

Names of chaperones: J. Rost, Adreanu Freiburg, John Himschoot, Lisa Baker
Cost per student: \$370.⁰⁰

Describe Plans for Raising Funds or Funding Source: Revenue from kids' camp (June 10-13)

Plans to defray costs for needy students: help as needed

Are needy students made aware of plans? yes

Signature of Teacher/Sponsor: [Signature]

Signature of Principal: [Signature] Date: 6/16/14

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

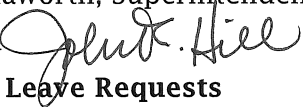
Approval of Assistant Superintendent: _____ Date: _____

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: June 19, 2014
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. John Hill 
 RE: **Conference Leave Requests**
June 24, 2014 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>2014 SUMMER INSTITUTE - KEEP CALM AND TEACH ON</p> <p>This conference brings Indiana Adult Education administrators and teachers together to learn and share professional development. There will be multiple sessions where participants learn about new initiatives, classroom strategies, assessments, and other topics.</p> <p>Indianapolis, IN</p> <p>July 14 - 16, 2014 (0 day's absence)</p> <p>DEANNE ANADON - ADULT EDUCATION (0-0) KIM DEHAVEN - ADULT EDUCATION (0-0) DARCEY MITSCHELEN - ADULT EDUCATION (0-0) ELIZABETH PARSONS - ADULT EDUCATION (0-0) ANITA PRATT - ADULT EDUCATION (0-0) RHODA SCHRAG - ADULT EDUCATION (0-0) DEB WEAVER - ADULT EDUCATION (0-0) 5 DAYS ABSENCE</p>	\$2,258.56	\$0.00
<p>SOUTHERN REGIONAL EDUCATION BOARD - TECHNOLOGY CENTERS THAT WORK (TCTW) CONFERENCE</p> <p>This conference will provide information and training opportunities for administrators and teachers in Career and Technical Education (CTE). The enhanced CTE curriculum and educational model will be a focal point and the EACC will be featured in the program.</p> <p>Nashville, TN</p> <p>July 16 - 19, 2014 (4 day's absence)</p> <p>DAVID BENAK - EACC (0-0)</p>	\$1,332.00	\$0.00
<p>EVERYDAY MATHEMATICS TRAINING</p> <p>This conference will provide the tools needed to coach and lead teachers in the district who are piloting the new Everyday Math (EM) 4 program. Instructional ideas and strategies learned will be shared with all Elkhart Community School's elementary teachers.</p> <p>Chicago, IL</p> <p>July 20 - 22, 2014 (0 day's absence)</p> <p>JENNIFER HINMAN - ESC (0-0) STEPHANIE KIMMERLY - ESC (0-0)</p>	\$1,531.00	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
NEW SCHOOL NURSE ORIENTATION WORKSHOP This workshop will provide up-to-date information regarding the roles and responsibilities of a school nurse; federal and state laws; how to write individual health plans; and how to manage chronic diseases. Fishers, IN July 29 - 30, 2014 (0 day's absence) DANA OBERG - MONGER (0-0) ELISHIA COOK - PIERRE MORAN (0-0)	\$403.00	\$0.00
FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)		
2014 EVERYDAY MATHEMATICS LEADERSHIP SYMPOSIUM This conference will focus on current research regarding mathematics and the changes made to the Everyday Math curriculum in the newest edition. There will be discussions with math experts and educational leaders, hands-on workshops, and other professional development opportunities. Santa Fe, NM June 17 - 20, 2014 (0 day's absence) KELLY CARMICHAEL - BEARDSLEY (1-1) JEAN CREASBAUM - OSOLO (0-0) BARB CRIPE - RIVERVIEW (0-0) VAL PRILLER - BEARDSLEY (1-1) MINDY SHAW - PINWOOD (3-5)	\$445.60	\$0.00
TOTAL	\$5,970.16	\$0.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$15,094.96	\$2,585.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$0.00	\$0.00
2014 YEAR-TO-DATE OTHER FUNDS	\$69,687.65	\$7,905.00
2014 YEAR-TO-DATE ADJUSTMENTS	(\$2,213.00)	\$0.00
2015 YEAR-TO-DATE OTHER FUNDS	\$0.00	\$0.00
2015 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$82,569.61	\$10,490.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



Date: June 24, 2014
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

- a. **Consent Agreement** – We recommend the approval of a consent agreement regarding unpaid time.

- b. **Resignation** – We report the resignation of the following employees at the end of the 2013-14 school year:

Brenda Butler Began: 8/16/10	Memorial/Music Resign: 6/13/14
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Lora Falkowsky Began: 8/15/11	North Side/Science Resign: 6/7/14
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- c. **Voluntary Leave** – We recommend the approval of a personal leave for the following employee:

Alysha Jackson Begin: 8/13/14	Woodland/Kindergarten End: 6/5/15
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- d. **Retirement** – We report the retirement of the following employees at the end of the 2013-14 school year:

Edward Brown	Pinewood/Grade 6	45 Years of Service
Bruce Rogers	Eastwood/Grade 6	28 Years of Service

Classified

- a. **New Employees** - We recommend regular employment for the following classified employees:

Wendy Wood
Began: 4/23/14

ESC/Secretary
PE: 6/25/14

- b. **Resignation** – We report the resignation of the following classified employees:

Jennifer Beer
Began: 2/24/14

Roosevelt/Paraprofessional
Resign: 6/6/14

Alejandra Floyd
Began: 8/14/13

Monger/Paraprofessional
Resign: 6/6/14

Joshua Roth
Began: 2/3/14

Riverview/Paraprofessional
Resign: 6/6/14

- c. **Retirement** – We report the retirement of the following classified employees:

Dennis Crebbs
Began: 12/3/84

EACC/Custodian
Retire: 7/31/14
29 Years of Service

John McLaughlin
Began: 10/19/98

Transportation/Bus Helper
Retire: 6/6/14
15 Years of Service